Feedback from Information Governance Working Group

Meetings January and April 2014

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Contents

- Evolution of group
- IG Toolkit developments
- Plans

EVOLUTION OF GROUP

Purpose

- Liaise with Health and Social Care Information Centre (HSCIC)

- Represent the views of higher educational institutions affected by the IG Toolkit

- Suggest alterations and additions to the Toolkit

- Provide advice and support to HEI specialists working towards adoption

Basic statistics

- Current membership:
  - 16 HEI members (13 institutions)
  - 5 Research members (5 organisations)
  - 3 HSCIC staff
  - 1 Janet member
  - 1 independent
- Meetings in 2014:
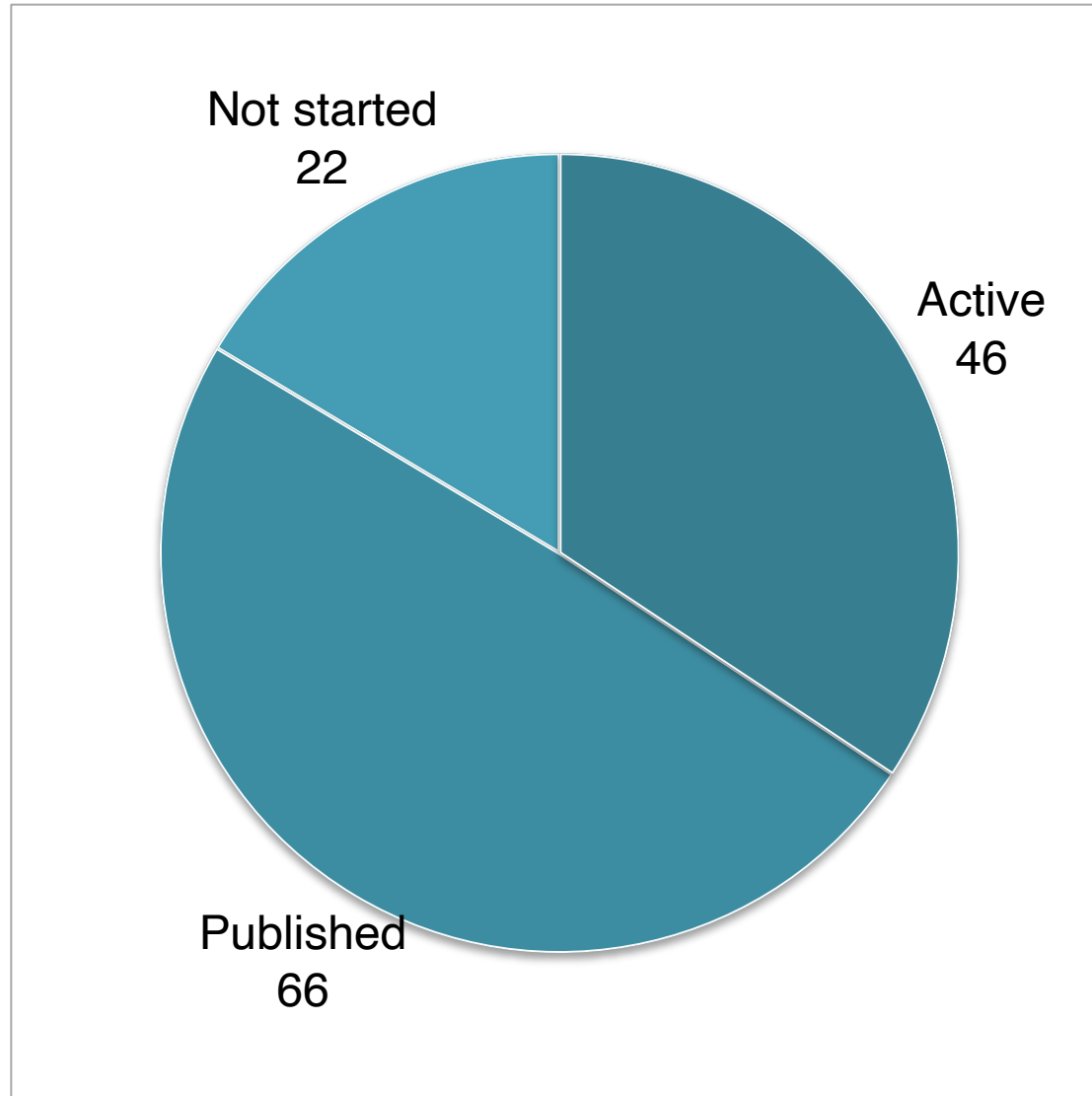 - 24th January
  - 23rd April

Community Activities

- Training day being organised for 2nd July
  - Audience:
    - Beginners
    - People who have been through the process
  - Capacity: 50 - 60
  - Publicity: this body, HRA, CAG
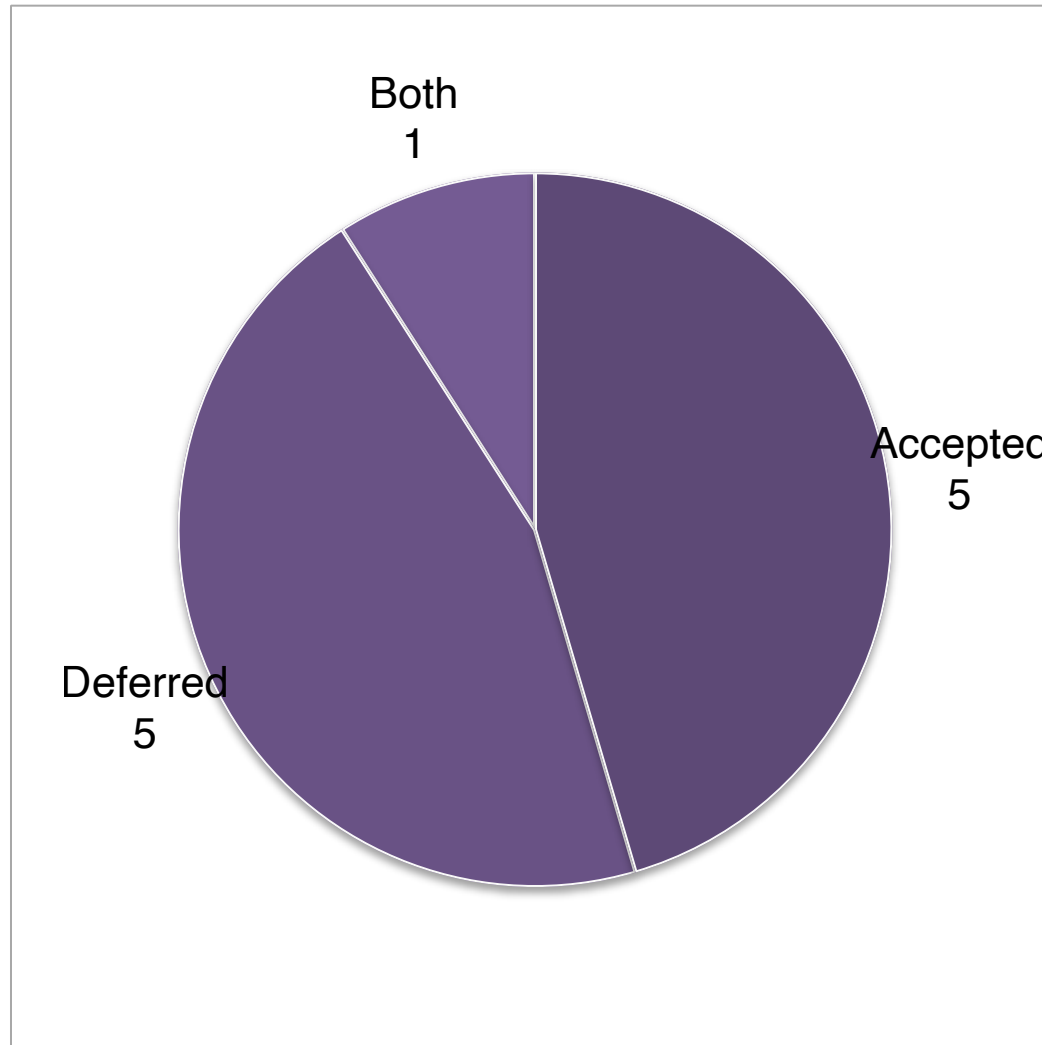- Online course available from NIHR CRN Coordinating Centre

IG TOOLKIT DEVELOPMENTS

IGTK Assessments: HEI (approx)

Not started
22

Active
46

Published
66

Registrations
against v11

Results of change requests by IG WG

Further developments

- Caldicott2 taken into account
- Cybersecurity-related additions expected
- Next version- more 27001
- Increasing applicability
- Knowledge base contributions added at next partial revision 12.2 (Oct)
  - Submit materials by August 2014
- Scotland and Wales requesting exceptions

PLANS

Milestones/deadlines

Month	Event
May/June	Version 12 of IGTK published
June	Next IG Working Group meeting
July	Training day
August	Deadline for Knowledge Base articles
October	Version 12.2 of IGTK published

Next steps

- Preparation and delivery of training day
- Formalise status
- Proposal for customer representative on the IG Editorial Board
- Expand membership:
  - Letter to new IGTK registrants
- Investigate influence of other work (eg ECRIN)?

Conclusion

- Successful collaboration with HSCIC
  - Changes have improved the Toolkit
  - Further work to do
- Working Group would propose to continue in operation
  - Review terms of reference
- Contact Malcolm Teague to get involved:
  - malcolm.teague@ja.net