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Using the desktop client

Joining a Conference using Desktop Videoconferencing

Desktop Videoconferencing guest participants will automatically receive an email with details of the conference (see sample email below).

- 1. Within the email click the conference link
- 2. Enter your email address in the form
- 3. Click join videoconference to connect to the conference

Sample email:

You have been sent this email because Dr Lecturer has invited you to join a videoconference using your computer.

Before the conference you will need:

- a webcam and headset on your PC
- to download the Windows only software client from https://193.60.198.133/conferenceme.msi [1]

At 13:00 on 22/11/2009 please go to http://www.jvcs.ja.net/c/D68K405t [2].

To accept this invitation click <u>http://www.jvcs.ja.net/c/D68K405t&op=accept&email=xxxxx@yahoo.com</u> [3] or, if for any reason you cannot join this conference, click <u>http://www.jvcs.ja.net/c/D68K405t&op=reject&email=xxxxx@yahoo.com</u> [4] to reject this invitation.

More information on the conferences is below.

Reference: NO160647

Conference Title: The conf

Purpose: Administration/Management Meeting

Status: Videoconference is committed

Duration: 22/11/2009 13:00 until 22/11/2009 14:00

Conference Contact: Dr Lecturer

Contact Email: xxxxx.xxxx@xxx.uk [5]

Contact Phone: xxxxx xxxx xxx

Conference Participants:

xxxx-house-xxxxx-room@xx.xx [6]: Dr Lecturer

xxxxx@xxxxx.com [7]: Desktop Videoconferencing1 participant

The JVCS Management Centre can be contacted on +44 (0)131 650 4933

Source URL: https://community.jisc.ac.uk/library/videoconferencing-booking-service/using-desktop-client

Links

- [1] https://193.60.198.133/conferenceme.msi
- [2] http://www.jvcs.ja.net/c/D68K405t
- [3] http://www.jvcs.ja.net/c/D68K405t&op=accept&email=xxxxxx@yahoo.com
- [4] http://www.jvcs.ja.net/c/D68K405t&op=reject&email=xxxxx@yahoo.com
- [5] mailto:xxxxx.xxxx@xxx.uk
- [6] mailto:xxxx-house-xxxxx-room@xx.xx
- [7] mailto:xxxxx@xxxxx.com