

Editing Library Pages

Here are the steps you need to follow to update a library page in the event that you want to update the content, remove some text, or even just correct a typo. Only users with the Editor or Moderator roles can edit library pages that they have not created, so if you cannot update a library page but believe you should be able to please email community@ja.net ^[1] and we will evaluate whether you should be granted one of these roles.

1. Navigate to the page you wish to edit
2. Click on the Edit tab
3. You will see a large, rendered HTML field containing the content of that page. Here you can make any changes that you need to.
4. Click Save.

You will be shown the updated page and you should be able to see your changes immediately.

Source URL: <https://community.jisc.ac.uk/library/editing-library-pages>

Links

[1] <mailto:community@ja.net?subject=Updating%20library%20pages>