

## 7. Book venue only

This feature is to ensure that no other users book the venue when it is being used for a non-videoconferencing purpose. Each venue-only booking request consists of the same three stages as in section 2. For the first stage, the purpose of the conference is pre-selected as 'Venue only'. For the second stage, Add Guest is not available as an option.

Note: Book venue only should not be used when a venue will be involved in a point-to-point videoconference, not using central MCU resources.

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**Source URL:** <https://community.jisc.ac.uk/library/janet-services-documentation/7-book-venue-only>